

Tokyo Global Partner Scholarship Program

SCHOLARSHIP INFORMATION

International Affairs Office,
Tokyo Metropolitan University
April 2025

1. The Purpose of Tokyo Global Partner Scholarship Program

The Tokyo Global Partner Scholarship Program is awarded to high-achieving students who wish to pursue their graduate education at Tokyo Metropolitan University (TMU).

By bringing together students from around the world, the scholarship intends to promote TMU as an educational and research hub for collaboration and innovation that contributes to the development of Tokyo and beyond.

2. Duties after the graduation

After the program, international students are expected to put the utmost effort to contribute to the development of Tokyo and the world by deploying the knowledge and skills acquired through the experience under the program and by fostering a network of highly skilled Japan-friendly cohorts. The students are also expected to promote mutual understanding and friendly relations between Tokyo and foreign countries/regions from which the students originally came.

3. The durations of Tokyo Global Partner Scholarship Program

The durations of the scholarship are as follows.

Master's program : designated duration(2years) ex. April 2025-March 2027

Doctoral program : designated duration(3years) ex. April 2025-March 2028

*The payment of the Scholarship starts from the month you arrived in Japan.

4. Supports for Enrollees

(1) Tuition Fees

Exempted for the designated duration of either a master's program (two consecutive years) or doctoral program (three consecutive years).

(2) Scholarship

Scholarships will be paid for the designated duration of either a master's program (two consecutive years) or doctoral program (three consecutive years)

(3) A return ticket on completion of the scholarship period

When students return to their country after receiving a degree, a return ticket (economy-class) from either Narita or Haneda International Airport to the nearest international airport to the place where they

came from will be provided. This applies only to students who complete the master's program or the Doctoral program within the scholarship period, as well as students who withdraw after completing the required credits and return to their home country.

【Return ticket will not be provided in the following cases】

- a. The return ticket will not be provided for students who do not fulfill the requirements of each degree or withdraw from the University. (In case the students earn required number of credits in designated period of time and withdraw from the University, the travel expenses will be covered by the University.)
- b. Students who do not leave Japan by the designated date. For example, students whose scholarship period expires on March must have left Japan by the end of March, in principle.
- c. Students who return to their home country due to personal reasons before completion of their scholarship period.
- d. Students who want to remain in Japan after expiration of the scholarship period for reasons of working at a Japanese company or educational institution. (Transportation fee for a temporary return to home country will not be accepted.)

※In the event that students are found ineligible for the return ticket after receiving it, TMU may demand full repayment of the airfare.

5. Scholarship Payment Procedures

(1) Your bank account for scholarship payment

The scholarship will be paid to you via bank transfer on a monthly basis. Please provide the following information to the university via email.

- Passbook
- Residence card
- Student ID card
- Bank account registration request form

(2) Monthly Enrollment Verification

Enrollment verification will be conducted online. The method for online enrollment verification will be sent via email from the International Office one day prior to the monthly verification date.

(3) Date of payment

The date of payment varies every month. It is generally transferred to the account at the end of the month.

* Your scholarship for the first month is generally paid at the end of the next month if the date of your entry is later than the beginning of the month. This is because it takes time to open a bank account and to register that account with the university and there are set deadlines for monthly accounting at the university.

* The scholarship for the month will not be paid if you don't make Enrollment verification during the first three days. If you return to Japan in the middle of the month, the scholarship for that month will be paid as a lump sum for two months in the following month. As an exception, if you leave Japan for more than a month for your research, by submitting documents from your professor to prove that you are away for your research. Please notify the International Affairs Office in advance.

* Students can be away from the Tokyo Metropolitan University for a whole month only three times during the academic year for research. If you need to travel for research purposes beyond that, your supervisor needs to submit a form in advance. Be sure to obtain approval before your research trip.

6. When you are not in Japan

When you leave Japan for returning home temporarily or traveling overseas, you must submit "Notification of Temporarily Return to Home Country and Traveling Abroad" to the International Affairs Office before leaving Japan. The form is available at Website: [Various formats & orientation materials | TMU International Center International Affairs Office](#)

7. Certificate for Tokyo Global Partner Scholarship Program Recipient

The International Affairs Office issues a certificate to prove that you are a 'Tokyo Global Partner Scholarship Program' student. Please apply to the International Office if needed, for example, to apply for a visa. It takes approximately one week to process the request, so kindly apply well in advance.

8. Notices

- (1) In the event that students violate their pledge made at their enrollment or significantly infringe the rules, regulations, etc. of Tokyo Metropolitan University, the University shall expel them from the University and discontinue the aforementioned financial supports. The University may also demand full payment of the enrollment fees or a refund of any financial support already provided, depending on the situation.
- (2) In addition to the above, in the event that students neglect the monthly enrollment verification, etc. the University may take measures to suspend the payment of financial supports such as "exemption of tuition fees" and "monthly stipend."
- (3) In the event that students apply for other scholarships during your study abroad period, the University will withdraw the current financial support for such students.
However, students can apply for a scholarship those for which do not overlap with the support provided by this program, such as research funds, or scholarships that the student will begin to receive after completing the course under this program.
- (4) Recipients of this scholarship are required to dedicate themselves to academics and research in order to obtain a Master's or Doctoral degree. Please be mindful not to let extracurricular activities, such as part-time jobs, interfere with your academic and research commitments.

9. The Annual Meeting

We hold the annual meeting in November every year.

This annual meeting aims to provide all participating students with opportunities for communication, regardless of their field of study, the campus they belong to or the year they enrolled.

Current registered students, alumni, faculty members, and officials from Tokyo Metropolitan Government will assemble in one place. You are requested to attend this meeting.

10. Intensive Japanese courses 2025

For students who enrolled at TMU on April 2025 through the Tokyo GP Scholarship Program, we offer three types of 3-days intensive Japanese courses via online: Starter Japanese Course, Elementary Course 1, and Elementary Course 2.

The lectures are optional and complimentary. We will provide further details via email at the end of August.

11 Reception Counter Information

Please refer to the information below to determine who you should contact when making an inquiry. If you are unsure, feel free to contact either option.

International Affairs Office	Regarding the Tokyo GP Scholarship, Notification of Temporarily Return to Home Country and Traveling Abroad, Issuance of scholarship recipient certificates.
Academic Affairs Departments	Matters related to course registration and academic enrollment. Matters related to student status, such as leave of absence or school withdrawal.
CHIKYUJIN	Administrative procedures, consultation related to hospitals and insurance (including accompanying to the hospital), mobile phone purchase and contract procedures, credit card procedures, and other general life-related procedures.

[Contact Information]

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