

## Application Guidelines on Tokyo Metropolitan University Scholarship

### for Privately Financed International Students (Spring 2026)

『For the New Second Year Undergraduate Students』

## 1 About the Scholarship

Tokyo Metropolitan University Scholarship for Privately Financed International Students is a grant-type scholarship program targeted at academically outstanding privately financed international students enrolled in the university's regular undergraduate programs.

This project is contingent upon the approval of the Tokyo Metropolitan Government's FY2026 budget by March 31st, 2026.

## 2 Scholarship Application Outline

We are accepting applications for the scholarship (Spring 2026) with the following eligibility and grant period.

Scholarship Type	Eligibility	Grant Period
Spring 2026	First year undergraduate students at the time of application who are expected to advance to the second year in April 2026	From April 2026 to March 2027 (12 months)

(1) Scholarship Amount:

150,000 yen per month (with no obligation of repayment)

(2) Number of Recipients: about 13 students

(3) Payment Method:

Transferred to a bank account in Japan of the recipient every month after their enrollment at TMU is confirmed.

(4) Payment Start: May 2026 (scheduled)

\*The first bank transfer will include the payment for April 2026.

## 3 Applicant Requirements

The scholarship is open to full-time privately financed international students that are enrolled in regular undergraduate programs at Tokyo Metropolitan University and meet all the eligibility requirements indicated in (1) – (6) below.

The following students are ineligible for this scholarship.

- i. International students financed by the Japanese government, MEXT
- ii. International students that have enrolled by the Special Selection (Entrance Examination for Fall Semester Entrance)

- (1) The applicants must have or be currently applying for "student" as their status of residence.
- (2) The applicant must have an academic score of 3.0 or above out of 5.0 in the target grades, based on the calculation method defined by Tokyo Metropolitan University as follows.

$$\{ (\text{number of credit scoring "5"} \times 5) + (\text{number of credit scoring "4"} \times 4) + (\text{number of credit scoring "3"} \times 3) + (\text{number of credit scoring "2"} \times 2) + (\text{number of credit scoring "1" or "0"} \times 0) \} \div \text{total number of credits earned (round to two decimal places)}$$

<Target grades>

Grades for the whole academic year 2025 (The first and the second semester in AY2025)

- (3) The applicant must be able to graduate within their standard period of study (4 years)

※This scholarship is targeted for academically outstanding students. Therefore, if it is confirmed that graduation within the standard period of study is impossible due to poor academic performance and so on, as in the following example, the applicant is not eligible.

(Example) If a student has failed to meet the advancing a year requirements for his/her undergraduate program and has repeated a year or is confirmed to repeat a year.

- (4) The applicant must not apply for a scholarship from another organization at the time of application (excluding a scholarship that may be withdrawn from, a scholarship with a scheduled payment period non-overlapping with this scholarship, or Monbukagakusho Honors Scholarship)

- (5) The applicant must have no plan to receive a scholarship from another organization during a payment period of this scholarship (excluding Monbukagakusho Honors Scholarship)

- (6) If the applicant has been disqualified from applying for a scholarship by the Committee of International Student and Study Abroad as stipulated in Article 9 of Tokyo Metropolitan University Guidelines Regarding the Recommendation of Privately Financed International Student Candidates for Scholarships (2013 Document #1226) or Article 8 of Tokyo Metropolitan University Guidelines Regarding the Recommendation of Candidates for Monbukagakusho Honors Scholarship (2013 Document #1248), the disqualification period should have already elapsed.

#### **4 Application Period**

Start of Application: Tuesday, March 10th, 2026

Submission Deadline: 5pm on Wednesday, March 18th, 2026

#### **5 Application Method**

Follow BOTH the steps below to complete the application.

- (1) Enter the required information and complete the submission in the following Microsoft Forms

<https://forms.office.com/r/UDMhnwnypH>

- (2) Upload the documents to the link provided in Forms

[Documents to be uploaded] Each file should have a designated file name as below.

File Name: Doc. Number\_Your Full Name in Alphabet

Doc .No.	Documents to be submitted	Points to Note When Submitting	File Name (Sample)
1	Grade Calculation Form (EXCEL, the university's form)	<ul style="list-style-type: none"> <li>Download the Excel file from the link of 'Grade Calculation Form' on the following website, fill it out, and submit the completed file as data.</li> </ul> <p><a href="https://www.ic.tmu.ac.jp/english/study_abroad/scholarship_pv_tmu.html">https://www.ic.tmu.ac.jp/english/study_abroad/scholarship_pv_tmu.html</a></p>	1_TORITSU TARO
2	Academic Transcript (PDF)	<p><u>Grades to be submitted</u></p> <p>Grades for the whole semester in AY2025 (The first and the second semester in AY2025)</p> <ul style="list-style-type: none"> <li>Available through CAMPUSQUARE</li> <li>If you are unable to submit grades for the designated period due to a leave of absence for military service or other reasons, please contact the International Affairs Office indicated in Item 11.</li> </ul>	2_TORITSU TARO
3	Copy of Residence Card (both sides) PDF as a rule	<ul style="list-style-type: none"> <li>Submit a scanned copy with clearly visible content.</li> <li>If you are in the process of renewing your residence period at the time of application, submit a copy of your current Residence Card. Once you obtain a renewed Residence Card, submit a copy of a new one.</li> </ul>	3_TORITSU TARO
4	Copy of Student Card (both sides) PDF as a rule	<ul style="list-style-type: none"> <li>Submit a scanned copy with clearly visible content.</li> </ul>	4_TORITSU TARO

#### 《Application Notes》

- Between Monday, March 16th and Thursday, March 19th, 2026, the International Affairs Office will individually send all applicants their application number to applicants' TMU-issued email address. If this notification email does not arrive to the applicant, despite he/she having applied, he/she should contact the International Affairs Office via email by 5 p.m. on Monday, March 23rd, 2026. Please note that inquiries made after this date will not be accepted.
- The International Affairs Office may contact applicants regarding their application documents. Therefore, after applying, regularly check TMU-issued email address and respond promptly.

## 6 Selection and Result Notification

In principle, screening is performed based on academic grades, and the application numbers of scholarship recipients will be released by kibaco around May 2026. Scholarship recipients will receive official notification from the International Affairs Office by email.

## 7 Procedures by Scholarship Recipients

The required procedures for scholarship recipients will be informed along with the official notification by email. Scholarship recipients must complete the required procedures before the specified deadline. Scholarship payments will be delayed if procedures such as the submission of the written pledge and registration of the bank account are not completed as scheduled.

## 8 Cancellation of Scholarship

If any of the following occur before or during the payment period, scholarship payment may be canceled, terminated, or suspended. If it is deemed appropriate that the recipient should repay the scholarship that has already been paid, the recipient may be required to repay the scholarship in part or in full.

- (1) If the application documents are found to contain false information
- (2) If the recipient violates the written pledge made to the President
- (3) If the recipient is expelled or otherwise unenrolled
- (4) If the recipient is deemed unable to graduate within their period of study due to reasons such as poor grades, suspension

※ This scholarship is targeted for academically outstanding students. Therefore, if it is confirmed that graduation within the standard period of study is impossible due to poor academic performance or suspension as in the following examples, the scholarship will be cancelled.

(Example)

- A student fails to meet advancing a year requirements of the undergraduate program and is confirmed to repeat a year.

- (5) If the recipient changes their status of residence from "student" to another status
- (6) If the recipient is found to have applied for a scholarship from another organization (excluding a scholarship that may be withdrawn from, a scholarship with a scheduled payment period nonoverlapping with this scholarship, or a Monbukagakusho Honors Scholarship)
- (7) If the recipient is found to receive scholarship from another organization during a payment period of this scholarship (excluding Monbukagakusho Honors Scholarship)
- (8) If the President deems it inappropriate to grant the scholarship to the recipient for other reasons

## 9 Cautions (Regarding Concurrent Receipt with Another Scholarship)

Concurrent receipt of this scholarship and Monbukagakusho Honors Scholarship is permitted. Therefore, if the applicant wishes to apply for Monbukagakusho Honors Scholarship,

completion of the pre-registration for scholarship application (scheduled to start early March 2026) is separately required. Please check the International Center/International Affairs Office website for the pre-registration.

## **10 Upcoming changes of the scholarship**

Changes in the application starting in AY2026 are scheduled as follows.

- Scholarship amount: 150,000 JPY per month → 100,000 JPY per month

- Application requirement:

- Academic score 3.0 or above out of 5.0 → 4.0 or above out of 5.0

Please check the International Center/International Affairs Office website for the application details in AY2026 and after.

## **11 Inquiries**

International Student Exchange Section at International Affairs Office,

Tokyo Metropolitan University

E-mail: [ryuga-scholarship@jmj.tmu.ac.jp](mailto:ryuga-scholarship@jmj.tmu.ac.jp)